

Course description

Name of course:	Planning and controlling a PhD Project
ECTS credits:	Only by agreement with the relevant Graduate School. The course corresponds to 2 ECTS
Course parameters:	<ul style="list-style-type: none"> • <i>Language:</i> English • <i>Level of course:</i> PhD course • <i>Semester:</i> Two times per year (Spring and Autumn) • <i>Capacity:</i> Minimum 12 and maximum 24 participants • <i>Course Structure</i> The course will cover 2 days from 9.00 to 16.00, and a ½ day follow-up from 9.00-12.00
Objectives of the course:	<p>This course will give a brief introduction to Project Management disciplines with focus on planning and controlling the students own PhD projects.</p> <p>As a specific outcome all participants will have a plan with deliverables, milestones, and schedules for their PhD Project.</p>
Learning outcomes and competences:	<p>At the end of the course the student should be able to:</p> <ul style="list-style-type: none"> • <i>Plan and control</i> their own PhD project with respect to deliverables, milestones and schedules • <i>Describe and understand</i> basic elements of planning and controlling a project as well as risk management
Compulsory programme: (e.g. reports)	<p>Two course days and ½ day follow-up after 4-6 months with active participation.</p> <p>Participants who are absent more than a half day (3 hours) will not be able to pass the course unless special arrangement has been agreed with the course lecturers</p>
Course contents:	<p>The course will cover:</p> <ul style="list-style-type: none"> • The PhD Project: Context, content and process • Work packages, Work Break Down (WBS) Structures • Personal planning • Project Planning with activities and milestones • Brief about estimation, uncertainty, duration and workload • Risk Management • Control and progress measurement
Prerequisites: (e.g. four years of study)	It is recommended, but not a prerequisite, that the student have a basic knowledge about projects either obtained from work in organizations, being part of research project(s) or others.
Name of lecturer(s):	<ul style="list-style-type: none"> • Course Coordinator & lecturer: Per Svejvig, Associate Professor, PhD, Department of Management • Lecturer: Constance Elizabeth Kampf, Associate Professor, Department of Management

Type of course/teaching methods: (e.g. lectures, seminars, exercises)	Lectures, exercises, group work, discussions, individual/group assignment working with the participants own PhD projects
Literature:	Olsson, J. R., & Attrup, M. L. (2015). Power in Projects, Programs and Portfolios: Achieve project excellence and create change with strategic impact. Copenhagen: Djøf Publishing.
Course homepage:	Dropbox will be used for sharing course material
Course assessment: (e.g. an assignment, a paper, an oral exam)	<p>The students shall prepare the following two documents</p> <ul style="list-style-type: none"> • PhD project plan with work breakdown structure, work packages, personal planning, milestones and time schedule, and risks • PhD project supervisor agreement <p>Evaluation is passed / not passed</p>