



## **Procedure regarding submission and potential assessment of PhD thesis without any prior enrolment:**

In accordance with s. 15(2) of Ministerial Order No. 1039 of 27 August 2013 on the PhD programme at Danish universities (the PhD Order), the Graduate School may accept a PhD thesis for assessment without prior enrolment of the candidate, if it is estimated that the candidate has obtained academic qualifications corresponding to those obtained by completing a PhD programme.

Within this framework, Aarhus Graduate School of Business and Social Sciences has laid down the following rules stating that submission and assessment require payment of a fixed fee for expenses relating to assessment of the thesis and to the subsequent public defence.

The following procedure must be applied:

The thesis is submitted in 5 copies and must be accompanied by a statement explaining how the candidate has obtained the academic qualifications which are acquired through completion of the various elements of a regular PhD programme. As laid down by s. 7(2) of the PhD Order, these elements are as follows:

- completion of an original research project
- completion of research training courses equivalent to 30 ECTS points
- involvement in active research environments at other, primarily foreign, research institutions
- experience of teaching or of other dissemination of research, which should be as closely related to the research project as possible.

The statement must include documentation for attainment of these qualifications.

Alongside the thesis the candidate must also submit a statement clarifying whether the thesis has previously been submitted for assessment and, if so, to which institution.

Subsequent to submission of the material stated above, the field committee of the relevant PhD programme will make a preliminary assessment in order to determine whether the requirements for accepting the thesis for assessment have been met. If so, the candidate will be given a deadline of 14 days for payment of the fixed fee which currently amounts to **DKK 50,000**.

Subsequent to payment, an assessment committee will be appointed in accordance with the PhD Order and the governing rules and regulations of the Graduate School. Accordingly, actual enrolment in the PhD programme will not be effected.

Reference is generally made to the website of the Graduate School: <http://phd.au.dk/graduate-schools/businessandsocialsciences/rulesandregulations/> where both the PhD Order and the rules and regulations of the Graduate School can be found.