

# Pre-assessment of Research Year applications

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All Research Year applications have to be assessed by one pre-assessor and one member of the recruitment committee. The Head of Graduate Programme will make his/her final recommendation regarding enrolment, and if applicable scholarship, based on the pre-assessment.

The pre-assessment ensures a high level of quality in the assessment of Research Year applications.

## Who?

All PhD students who have been enrolled for more than one year can be chosen to act as pre-assessor. The Head of Graduate Programme chooses the pre-assessor for each application, taking into consideration the scientific area of the project and the pre-assessor's knowledge within the field. The Head of Graduate Programme will choose the PhD student best suited for the pre-assessment.

## When?

The Graduate School of Health has two annual application rounds, with application deadline in the middle of May and November in 2015. In 2016 the deadline will be mid-April and mid-October.

The pre-assessment takes place in continuation of the deadlines.

## How?

If you are chosen as a pre-assessor, you will receive an email with the subject '*Request, Project Proposal Pre-assessment*' from the Head of Graduate Programme. The email contains a link to the application as well as the pre-assessment form. In the email you are asked to accept or decline, please make sure to do so as soon as possible. If you know the applicant, supervisor group or are familiar with the project you will have to decline, as the pre-assessment has to be objective.

As a pre-assessor, you are asked to assess the project, based on questions given in the pre-assessment form. You are also asked to indicate whether you find the project qualified for a Research Year project or not. The pre-assessment form can be saved and accessed via the link in the email at a later time, using the save button at the bottom of the form. Also make sure to indicate with a score of 1-6 how you rate the project, 6 being the best. When you have completed the pre-assessment you can forward it to the Head of Graduate Programme using the done-button.

Please be aware that the complete pre-assessment will be forwarded to the applicant without any editing, except for the score which will be removed. Therefore, make sure to be accurate, objective and decent in your pre-assessment – and also make sure to write in English for non-Danish applicants.

## Need help?

If you need to discuss any scientific or academic issues regarding the application, please contact the Head of Graduate Programme from whom you received the email request.

If you are experiencing any technical difficulties please send us an email: [graduateschoolhealth@au.dk](mailto:graduateschoolhealth@au.dk) and we will get back to you as soon as possible.

## The email you will receive when asked to be a pre-assessor

*Thank you in advance.*


# Academic Assessment Form (Research Year)

Personal

Name

CV

\*Research Year



Academic Background


Education name

Grade point average

Diploma and transcripts of records

Medicin

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Application, Admission and Study

Applying for Motivation

Preferred length (month)

Planned courses

Project

- abstract


- description

- department and unit

- address

Other information to consider


Both scholarship and enrolment



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Title of the Research Year project

Abstract, abstract, abstract, Abstract, abstract, abstract, Abstract, abstract, abstract, Abstract, abstract, abstract, Abstract, abstract, abstract, Abstract, abstract, abstract, Abstract, abstract



Aarhus University Hospital

Skejby

Suggested Supervisors

Main supervisor

- position

- institution

- email


- statement

Jens Jensen

Professor

AU

jj@jj.dk



Academic Assessment 2

Project proposal\*

- details\* (for applicant via PC)

Uncompleted

summary

The project description, including the Research Year student's part in the designing of the project:

The standard and volume of the project, is it appropriate for a Research Year?

The scientific level of the project:

The use of varied methods and techniques:

Whether or not the project stems from the newest knowledge in the field:

Whether or not the project entails supporting evidence of feasibility, e.g. the power (of test):

Pre-assessor

- email

Kamille

kamille@clin.au.dk

Accept request

Save

Done

Reject request

Please address the issues in the details fields and choose Qualified/Not qualified for the uncompleted summaries. The Save button just saves the text and the form remains unlocked such that further changes subsequently can be made.

When all of the academic assessment is completed, please submit it by pushing the Done button. This will also lock the form.

## The pre-assessment form

Academic Assessment 2

**Project proposal\***

- details\*  
(for applicant via PC)

Uncompleted  
Qualified  
Not qualified

summary  
description, including the Research Year student's  
signing of the project:  
  
The standard and volume of the project, is it appropriate for a  
Research Year?  
  
The scientific level of the project:  
  
The use of varied methods and techniques:  
  
Whether or not the project stems from the newest knowledge in the  
field:  
  
Whether or not the project entails supporting evidence of  
feasibility, e.g. the power (of test):

**Pre-assessor**

- email

Katrine Tester  
kati@su.dk

Accept request Save Done

