

MINUTES FOR AUPA BOARD MEETING  
TIME: March 10<sup>th</sup>, 15.00-17.00  
LOCATION: Meeting room 2, Dale Mortensen's Building, IC



1. Welcome
2. Formalities
  - a. Election of Chairman - *Helene*
  - b. Election of minute taker - *Sanne*
  - c. Approval of minutes from last meeting
3. Talk with Steen, who was a board member when AUPA was founded.  
*Work environment evaluation report was the reason to start AUPA. The main purpose was to find the cause of loneliness and stress among PhD students.*  
*AUPA made some articles in collaboration with Omnibus, and was also involved in a survey (quality in PhD) – we could contact CUL – to do a follow-up on the survey.*  
*Other topics that have previously been touched upon in AUPA:*
  - *PhD planner development*
  - *Across faculty knowledge sharing*
    - *Transferable skills*
  - *Some of the money have previously been used for hiring a secretary*
    - *Attended meetings*
    - *Assisted with meetings with other stuff*
    - *Updated documents*
    - *Ordered coffee and cake*  
*We discussed various subjects and what we could do in AUPA now. One of the main obstacles is how to get in touch with PhD students.*
  - *Do hashtags work on Facebook – pay Facebook to boost it?*
  - *We could use Facebook to discuss some PhD related topics – and engage people. Would be a way to make AUPA visible.*  
  - *International PhD students intro meeting*
    - *National food and drinks party*
    - *Collaboration with Dale's café – every new PhD student get a free coffee.*
    - *PhD House Activity Group could be a collaborator.*
4. Next year in AUPA  
*William made an outline of AUPA business plan, and we had a nice discussion about the next year in AUPA at the meeting – we should look at the business plan and discuss what should be done in AUPA further at the next board meeting.*  
*We will try a new meeting structure, where every PhD association sends in news before the meeting, and everyone reads the agenda before the meeting. When sending in news – please make a section with briefing,*

*and a section on what to be discussed. Every faculty will have to choose a contact person, who sends in news for briefing and to be discussed:*

*ST: Jesper Jensen*

*BSS:*

*ARTS:*

*Health: Litten Rossen*

*Continuous discussions in AUPA will have a person responsible for the topic – taking the work further and coordinating with AUPA members.*

*Joint Action:*

*Briefing: Work is progressing and the manual draft is almost ready.*

*To be discussed: Does anyone have input for topics and/or speakers.*

a. Planning of Joint Action workshops

*Please read the manual before next AUPA meeting, and please give inputs on next meeting. Following the next meeting we will arrange a meeting with Sanne Angel and find a date for the first Joint Action Workshop. If you know anyone who would like to join the JA group – please let us know. We would like to be 10-12 people in total.*

*Comments on group activities:*

*New suggestions:*

- *Mads & Monopolet format*
- *give a story where limits are expanded and you should state where your limit is*
- *Let's create some academia "humor"*

b. PR strategy: getting in contact with PhD students

*Things tried without succes: PhD planner, email-list of all PhD students, secretaries.*

*Things that we can try (again) – poster and pamphlet – go to facebook like AUPA and/or your local PhD association.*

*Encourage local PhD associations to keep pushing for emails lists of all PhD students like at health.*

*Decide on a person responsible for PR – ask William whether he would be responsible for PR.*

*Send out the pamphlet now – keep improving.*

*Posters, how we use Facebook and website – how we advertise Joint Action workshops*

*We could also keep encouraging the PhD school leaders to help us get hold of PhD student mailing lists.*

c. Collaboration with local associations

d. Discussion topics

- i. *international PhD students: What do they do between handing in and defending?*
- ii. *ideas from GA*
- iii. *Discuss different issues at the Facebook page – take this back to the local PhD associations and discuss whether there is backup for this.*

- e. Financial strategy (should we apply for extra funding?)  
*Should we hire a secretary:*
- *Discuss on the next meeting with plan for tasks, hours – Helene will make a suggestion for tasks/budget.*
  - *We will need to reapply for money.*
5. Election of president, vice-president, treasurer, secretary, and web responsible person  
*President – Helene, Vice-president – William, Treasurer – Jesper, Secretary - ? – should we hire a secretary?*
6. Joint Action workshops (presentation of status)  
*See above.*
7. Meeting with PhD school leaders  
*Helene and Sabrina had a meeting with the PhD school leaders. The PhD school leaders support the project management course.  
Response on Joint Action: Mostly positive. Per Baltzer (BSS) was not positive about this. He does not see it as his problem or a problem for the PhD schools – he thinks that this should be handled by the supervisors.  
Language problems: BSS PhD school leader is not positive about changing this. Helene has to get the members from the PhD association at BSS to state that they agree that the meetings should be held in English.  
International PhD students can now get 6 months in Denmark after they have handed in the PhD thesis. PhD students admitted after 1/1/2016 will be part of this PhD1 agreement, and PhD students enrolled before this can apply to be part of this PhD1 agreement. If we hear that someone has problems with this – please mention it in AUPA so that we can discuss if there is something we can do – or who to address.*
8. AUPA posters (brief)  
*Send out AUPA poster now – keep improving.*
9. Any other businesses  
*There were no other businesses.*