1. Welcome

2. Formalities
   - Election of Chairman - Helene
   - Election of minute taker - Sanne
   - Approval of minutes from last meeting

3. Presentation and approval of the Report of the work done by the board of AUPA in 2015-2016
   Helene presented what AUPA is, and what has been done in AUPA 2015-2016 – the presentation can be found in the Dropbox folder.
   Highlights from 2015-2016:
   - Knowledge sharing across faculties
   - Joint Action
   - Project management course

4. Presentation and approval of the Financial report
   Treasurer not present. Helene presented the financial report.
   25,000 each year – if not used, they are lost.
   After 2016, this fund will run out – if we want money, we will have to apply again (apply at Universitetsledelsens stab – the new board can discuss whether to do this).

5. Incoming suggestions
   Suggestions for future work in AUPA
   - Joint Action workshops
   - Project management course (follow up)
   - Ideas for new topics
     - Integration of international PhD students
     - Improve communication between local PhD associations/programme committees and sharing of knowledge/tools
     - International evaluation of the graduate schools
     - Stays abroad/environment change
     - PhD budget transparency
     - Courses
     - Other suggestions
       - Make aware of AUPA/PhD associations

6. Presentation of candidates for new board

7. Election of board members and alternates
8. Other Business

*Maybe discuss what happens when supervisors neglect problems in the PhD. Continue in the new board meeting*