

# Application Form: Type B, Visiting Grant

A Stay at GSST, Aarhus University for PhD Students enrolled at a Foreign University

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## Who can apply?

Only academic staff at the Faculty of Science and Technology at Aarhus University.

## When are the application deadlines?

There are no deadlines. We accept and process applications as they are received.

## What is the purpose of the grant?

The aim of this grant is to strengthen the internationalisation of the PhD study programmes at GSST, Aarhus University by providing foreign PhD students with the opportunity of taking a part of their PhD study at GSST, Aarhus University. The period of the stay can be of maximum 90 days. In this period the PhD student can take part in research collaboration, PhD courses, summer schools, workshops and laboratory work all at Aarhus University and/or work on her/his PhD thesis. The student must be enrolled for a PhD study at a foreign university and must have Bachelor degree to be eligible for the grant.

## What does the grant include?

The grant may cover the student's living expenses, travel expenses and running expenses (courses, lab equipment, etc.) and processing fee in connection with applying for work and residence permit. These expenses must be specified in the form below.

The grant can be of **max. DKK 47,765** which must be divided as follows:

- **Living expenses:** Max. DKK 8,000 per month
- **Travel expenses:** Max. DKK 15,000
- **Running costs:** Max. DKK 5,000
- **Processing fee (work and residence permit):** DKK 2,315
- **Embassy fee (work and residence permit):** DKK 1,450

**NB!** Please note that amounts cannot be allocated from one category to another. For instance, if travel expenses only amounts to DKK 10,000, it will not be possible to use the remaining DKK 5,000 as living expenses or running costs.

## How to apply?

- Please fill in the form below and send it electronically to the respective Head of programme.
- The Head of programme then completes the form and sends it electronically to the relevant PhD partners – see <http://phd.au.dk/gradschools/scienceandtechnology/for-supervisors/grants/>

## Description. CV and detailed transcripts of university records must be included:

**Please be aware that the application MUST include**

- A)** a description on how the stay will contribute to the internationalisation of the GSST PhD training and  
**B)** a CV on the invitee. The CV should **as a minimum** include the following information: Name, home address, postal address, country, e-mail address, phone no., gender, age, nationality, home university, level of education (MSc) and  
**C)** detailed transcript of university records (the transcripts MUST be in English).

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## To be filled in by the applicant:

<b>Applicant/inviter:</b> (a member of the academic staff at the Faculty of Science and Technology)		
<b>Applicant's e-mail address:</b>		
<b>Name of invitee:</b>	<b>First name:</b>	<b>Surname:</b>
<b>GSST programme:</b>		
<b>Expected contribution to the internationalisation of the GSST PhD training (max. 1 page):</b>		
<b>Arguments underlying the application (max. 1 page):</b> (including e.g. inviter's knowledge of the invitee, qualifications of the invitee, plans for activities during the stay, impact on the research environment, etc.)		

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<b>Period of visit (max. 90 days):</b> dd-mm-yy to dd-mm-yy <b>PLEASE NOTE:</b> <b>Students with a non EU/EEA citizenship can expect to start 2-3 months after application deadline at the earliest, due to the processing time for the required work and residence permit:</b>		
<b>Living expenses:</b> (max. DKK 24,000)		<b>Comments:</b>
<b>Travel expenses:</b> (max. DKK 15,000, the expenses must be specified)		<b>Comments:</b>
<b>Running costs:</b> (max. DKK 5,000, the expenses must be specified - courses, lab equipment, etc.)		<b>Comments:</b>
<b>Fee (work and residence permit):</b> (At present approx. DKK 2,315 (processing fee) + 1,450 (embassy fee). Relevant for all non EU/EEA-citizens)		<b>Comments:</b>
<b>Total budget for the visit:</b> (max. DKK 47,765)		<b>Comments:</b>

**Must be filled in by the Head of programme before submitting application to GSST (e-mail: [charlotte.steffensen@au.dk](mailto:charlotte.steffensen@au.dk) or [csn@au.dk](mailto:csn@au.dk)) :**

<b>Head of programme's recommendation (MUST be filled in):</b>	<b>Recommended:</b>	<b>Not recommended:</b>
<b>Head of programme's arguments for the recommendation (MUST be filled in before submitting the application to GSST):</b>		