

## When do I need to apply for a permit for sideline activities?

**Relevant only** for non-EU/EEA citizens who hold a Danish work and residence permit to AU or another university, company or similar

**Relevant only** for work carried out in Denmark

**Relevant** to both researchers and guest researchers

**Not relevant** to guest researchers and guest PhD students if they are exempt from having a work permit

### General conditions

- **AU researcher who carries out activities/work outside AU:**

You do **not** need to apply for a permit for sideline activities if the activity is done *for AU as part of your employment at AU*, even if it is carried out *outside AU*.

The criterion is that AU has the authority to instruct (*instruktionsbeføjelsen*) and that AU pays you for your work as a researcher (any remuneration from outside AU, thus, cannot not be paid directly to you).

See table 1.

- **External researcher who carries out activities/work at AU:**

Researchers employed outside AU can work (e.g. give talks/lectures) at AU *without* AU having to apply for a permit for sideline activities on the condition that AU does not pay a remuneration/salary for the activity *and* that AU does not have the authority to instruct (*instruktionsbeføjelsen*). It is also a condition that the researcher holds a valid work and residence permit to Denmark. AU holds the obligation to ensure that the researcher holds a permit which can include the working tasks carried out at AU.

See table 2.

- **Researcher who carries out activities in his/her free time** (e.g. voluntary work)

Depending on the kind of activity you carry out in your free time, you may be required to have a permit for sideline activities. Read more at [www.ias.au.dk/non-eu](http://www.ias.au.dk/non-eu) under "Sideline activities".

- **Regarding PhD students**

PhD students have a work permit for sideline activities included in their PhD permit. They can work maximum 20 hours per week and full time during June, July and August. Free time activities also count as part of the 20 hours (cf. the previous point).

**Update 19.12.2017:** Table 1 and 2 replace the previous orange/yellow table, which has been updated due to clarifications received from the Agency for International Recruitment and Integration (SIRI). The clarifications relate to who has the authority to instruct (*instruktionsbeføjelsen*).














**Update 03.01.2018:** Elaboration on above conditions.

**Table 1**

AU researcher who carries out activities/work outside AU			
Relevant only for <b>NON-EU/EEA CITIZENS</b> who hold a Danish work and residence permit to AU	Work permit according to the <b>RESEARCHER SCHEME</b>	Work permit according to the <b>PAY LIMIT SCHEME</b>	Residence permit according to <b>OTHER SCHEMES</b> (e.g. Permanent residence, greencard, accompanying family, establishment card, asylum)
<b>ALL TYPES OF ACTIVITIES</b> outside AU, to which AU sustain the <b>authority to instruct</b> ( <i>instruktionsbeføjelsen</i> ) and the <b>remuneration/pay</b> comes from AU	You <b>DO NOT</b> need to apply for a permit for sideline activities <b>✓</b>	You <b>DO NOT</b> need to apply for a permit for sideline activities <b>✓</b>	You <b>DO NOT</b> need to apply for a permit for sideline activities <b>✓</b>
<b>EXAMINER OR ASSESSMENT COMMITTEE WORK</b> to which AU does <i>not</i> have the authority to instruct ( <i>instruktionsbeføjelsen</i> )	You <b>DO NOT</b> need to apply for a permit for sideline activities <b>Guest researchers</b> , however, <b>MUST</b> apply for a permit for sideline activities <b>✓ / ✗</b>	You <b>MUST</b> apply for a permit for sideline activities <b>✗</b>	You <b>DO NOT</b> need to apply for a permit for sideline activities <b>✓</b>
<b>GUEST LECTURES, TALKS, GUEST TEACHING AND CONSULTANCY FOR PUBLIC AUTHORITIES</b> to which AU does <i>not</i> have the authority to instruct ( <i>instruktionsbeføjelsen</i> )	You <b>MUST</b> apply for a permit for sideline activities <b>✗</b>	You <b>MUST</b> apply for a permit for sideline activities <b>✗</b>	You <b>DO NOT</b> need to apply for a permit for sideline activities <b>✓</b>
<b>OTHER KINDS OF SIDELINE ACTIVITIES</b> to which AU does <i>not</i> have the authority to instruct ( <i>instruktionsbeføjelsen</i> )	You <b>MUST</b> apply for a permit for sideline activities <b>✗</b>	You <b>MUST</b> apply for a permit for sideline activities <b>✗</b>	You <b>DO NOT</b> need to apply for a permit for sideline activities <b>✓</b>

**Table 2**

External researcher who carries out activities/work at AU			
Relevant only for <b>NON-EU/EEA CITIZENS</b> who hold a Danish work and residence permit to another university, other company, etc. outside AU	Work permit according to the <b>RESEARCHER SCHEME</b>	Work permit according to the <b>PAY LIMIT SCHEME</b>	Residence permit according to <b>OTHER SCHEMES</b> (e.g. Permanent residence, greencard, accompanying family, establishment card, asylum)

<b>ALL TYPES OF ACTIVITIES</b> at AU to which <u>the employer sustains the authority to instruct (instruktionsbeføjelsen)</u> and the <b>remuneration/pay</b> comes from the employer	AU does <b>NOT</b> need to apply for a permit for sideline activities  	AU does <b>NOT</b> need to apply for a permit for sideline activities  	AU does <b>NOT</b> need to apply for a permit for sideline activities  
<b>EXAMINER OR ASSESSMENT COMMITTEE WORK</b> to which <u>AU has the authority to instruct (instruktionsbeføjelsen)</u> and a possible <b>remuneration/pay</b> comes from AU	AU <b>DOES NOT</b> need to apply for a permit for sideline activities <b>as long as</b> the researcher is employed at <b>another Danish university</b>  <b>Guest researchers</b> must apply for a permit for sideline activities   / 	AU <b>MUST</b> apply for a permit for sideline activities  	AU does <b>NOT</b> need to apply for a permit for sideline activities  
<b>GUEST LECTURES, TALKS, GUEST TEACHING AND CONSULTANCY FOR PUBLIC AUTHORITIES</b> to which AU has the <u>authority to instruct (instruktionsbeføjelsen)</u> and a possible <b>remuneration/pay</b> comes from AU	AU <b>MUST</b> apply for a permit for sideline activities  	AU <b>MUST</b> apply for a permit for sideline activities  	AU does <b>NOT</b> need to apply for a permit for sideline activities  
<b>OTHER KINDS OF SIDELINE ACTIVITIES</b> to which <u>AU has the authority to instruct (instruktionsbeføjelsen)</u> and a possible <b>remuneration/pay</b> comes from AU	AU <b>MUST</b> apply for a permit for sideline activities  	AU <b>MUST</b> apply for a permit for sideline activities  	AU does <b>NOT</b> need to apply for a permit for sideline activities  

If the above circumstances apply to you, please contact your sideline employer(s) or host(s) as soon as possible and inform AU that you take up sideline activity.

You can find more information about permits for sideline activities on the International Academic Staff Service website: [www.ias.au.dk/non-eu](http://www.ias.au.dk/non-eu) under "Sideline activities".

If you have additional questions, please contact Ms Inge Achmann Pedersen, [iap@au.dk](mailto:iap@au.dk)