

## Course description

<b>Name of course:</b>	Planning and controlling a PhD Project
<b>ECTS credits:</b>	2 ECTS
<b>Course parameters:</b>	<ul style="list-style-type: none"> <li>• <i>Language:</i> English</li> <li>• <i>Level of course:</i> PhD course</li> <li>• <i>Semester:</i> Two times per year (Spring and Autumn)</li> <li>• <i>Capacity:</i> Minimum 12 and maximum 24 participants</li> <li>• <i>Course Structure</i> The course will cover 2 days from 9.00 to 16.00, and a ½ day follow-up from 9.00-12.00</li> </ul>
<b>Objectives of the course:</b>	<p>This course will give a brief introduction to Project Management disciplines with focus on planning and controlling the students own PhD projects.</p> <p>As a specific outcome all participants will have a plan with deliverables, milestones, and schedules for their PhD Project.</p>
<b>Learning outcomes and competences:</b>	<p>At the end of the course the student should be able to:</p> <ul style="list-style-type: none"> <li>• <i>Plan and control</i> their own PhD project with respect to deliverables, milestones and schedules</li> <li>• <i>Describe and understand</i> basic elements of planning and controlling a project as well as risk management</li> </ul>
<b>Compulsory programme:</b> (e.g. reports)	<p>Two course days and ½ day follow-up after 4-6 months with active participation.</p> <p>Participants who are absent more than a half day (3 hours) will not be able to pass the course unless special arrangement has been agreed with the course lecturers</p>
<b>Course contents:</b>	<p>The course will cover:</p> <ul style="list-style-type: none"> <li>• The PhD Project: Context, content and process</li> <li>• Work packages, Work Break Down (WBS) Structures</li> <li>• Personal planning</li> <li>• Project Planning with activities and milestones</li> <li>• Brief about estimation, uncertainty, duration and workload</li> <li>• Risk Management</li> <li>• Control and progress measurement</li> </ul>
<b>Prerequisites:</b> (e.g. four years of study)	<p>It is recommended, but not a prerequisite, that the student have a basic knowledge about projects either obtained from work in organizations, being part of research project(s) or others.</p>
<b>Name of lecturer(s):</b>	<ul style="list-style-type: none"> <li>• Course Coordinator &amp; lecturer: Per Svejvig, Associate Professor, PhD, Department of Management</li> <li>• Lecturer: Jette Lundin, Teaching Associate Professor, Department of Management</li> </ul>

<b>Type of course/teaching methods:</b> (e.g. lectures, seminars, exercises)	Lectures, exercises, group work, discussions, individual/group assignment working with the participants own PhD projects
<b>Literature:</b>	Olsson, J. R., & Attrup, M. L. (2015). Power in Projects, Programs and Portfolios: Achieve project excellence and create change with strategic impact. Copenhagen: Djøf Publishing.
<b>Course homepage:</b>	Dropbox will be used for sharing course material
<b>Course assessment:</b> (e.g. an assignment, a paper, an oral exam)	Short paper concerning planning and controlling the students PhD project. Evaluation is passed / not passed