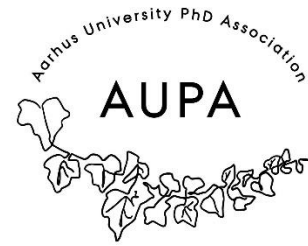


AGENDA FOR AUPA'S BOARD MEETING
TIME: 16.00
LOCATION: Trøjborgvej 82-84



GUESTS:
ABSENT WITH APOLOGY:

1. Welcome

2. Formalities

- **Election of Chairman:** Kristoffer
- **Approval of minutes from the last meeting (available via Dropbox)**
 - Approved

3. News

- Kristoffer has attended a meeting with heads of graduate school
 - They are re-wising their channels, so now more people are going to be heard. They have been happy about the work that we have been doing in AUPA.
- Health event: We are postponing it to January.
- Kristoffer will join Hadi at their PhD day at Technical Sciences the 29th of November.
- PAND news:
 - What should PAND focus on? Come with suggestions to Katia.
 - They are also working on: How do PhD students understand global warming – they are thinking about making an event or webinar about this topic.
- Emma and AU-election
 - Emma will share the AU-election event on Facebook
 - Emma will try to see if it's possible to get a PhD e-mail list.

4. Getting ready for the conference

- **What is in place**
- Funding: 50.000 from PAND. We are applying for more money, and we will get a response later this week.
- Update on speakers:
 - Key note speaker:
 - We have written to three different people, who could unfortunately not attend
 - A suggestion for keynote speaker: Pia Lauridsen who confirmed today that she would like to come. Her price is 25.000DKK + transportation from Copenhagen. Maybe it would take too much off the budget, and the final decision is to not go with Pia.
 - Strategy: We need to be open about the fact that we only have a certain amount of money that we can pay for keynote (around 15.000). We continue to look for the

keynote speaker, and follow up on the keynote speaker that Neil suggested. We will also look into other people from AU by searching their CVs.

- Deadline for finding a keynote speaker: We did not set a specific date for finding a keynote speaker.
- Update on workshops and panel
 - Gitte has confirmed
 - Panel: Vibeke has confirmed, Neil has confirmed
 - Vibeke send a list of alumni. They are from different industries and big companies.
 - We also want people who are still in academia - Katia will contact Chiara.
 - Who to contact first: Victoria (former AUPA president now works at Mærsk) and Niels (now works at Arla)
 - Panel has no costs.
 - We want to confirm Regina. 16.000DKK including everything → 13.050 ex. VAT. We are not sure if we need to pay VAT – Emma will ask Michael on the behalf of AUPA. The rest we have for the keynote speaker.
- We have the location
- **What do we still need to do?**
 - Advertising – which we can't do before we have the keynote speaker, unless we write 'keynote speaker to be announced'.
 - To compensate the time we can make posters and hand them out/put them up at the different faculties.
 - We need to set a date for when to be ready and also have a deadline to sign-up
 - Edit in Conference Manager sign-up page: make it clear that you can write in the comments if you can't attend the whole day, e.g. food
 - Emma will create a Facebook event and save it was a draft – we will post it when we are ready.

5. Other

- Next meeting: Week 46