

Minutes

Date: 17/09/19

Venue: IC conference room 2

Attendants: 4 + Liv (taking minutes)

Agenda:

Decide on the Date of the conference

- Initially 23 January 2020. We should consider changing the date to a week before or later
- 23. januar 2020 er Søauditorierne booket til et andet arrangement (PhD-Day)
 - o Proposing two different dates, depending on whether Auditoriums are available (Amy checks availability).
 - 31th of January 2020.
 - **21th of February 2020.**
- Start at 13 (people can show up and get sandwich 12-13)

Venue:

- Søauditorierne, Studentarhusfonden or BSS?
 - o Plan A: Søauditorierne
- **Key note speaker (45 minutes) 1**
 - o Have someone talk about “working environment”.
 - Gunnvør Lystbæk.
 - Nis will ask around his network.
 - Is it possible on these dates? Can we fund it?
- **Workshop (45 minutes) 1**
 - o Michael from “AU Working Environment’ may be interested in arranging the workshop.
 - Free.
- **Workshop (45 minutes) 2**
 - o Sanne Skov on mindfulness.
 - 4000 kr.
- **Key note speaker (45 minutes) 2**
 - o Iris Englund ‘ Play Your Talent’ <https://www.playyourtalent.com/>
 - o Speech on new research
- **Workshop 3 (45 minutes)**
 - o Iris Englund ‘ Play Your Talent’ <https://www.playyourtalent.com/>
- **Workshop 4 (45 minutes)**
 - o Linda. Project management.
- **Budget**
 - o Food, coffee and drinks will be 86kr per person=max 24,000 kr.
 - Sandwich (40 kr.)
 - Reception food (100 kr.).
 - Sodas

- Water
 - Coffee/tea
 - Approx. 100 kr. per. person for drinks.
 - Speakers and workshops
 - If speakers are giving a talk for free = gift
 - Sanne: 3500 kr.
 - Gunnvør: 5000 kr.
 - Iris:? 5000-10.000 kr.
 - Lene: Free
 - Michael: Free
 - Other
 -
- **Funding from:**
 - **Health, ST** - Damian Goldberg, "Funktionschef ved Health Forskeruddannelsen &, Leder af ph.d.-administrationen på Science and Technology". They will give 10000kr (perhaps 10.000 more).
 - **PAND** – their board meeting 30 September.
 - Ask for 15.000 kr.
 - **Graduate schools:** 10.000 from each graduate school
 - Attending the head of graduate school-meeting
 - **Others**
 - **IDA, Dansk magisterforening etc.**

Further discussion:

- Merging this event with ST (they have a similar event)?
- When do we announce the event?
- Do we need a flyer/roll-up etc.? (in general: AUPA wants a roll-up)
 - The event is "promotion" for AUPA! Getting people to sign up and attend the annual general assembly.
- Find Ph.D.-student list for Aarhus University
- Should AUPA be at AU info days?

To-do list:

- Amy contacts søauditorierne
- Anders contacts Linda
- Nis contacts his environment on Gunnvør.
- Viktorija: contact Pand and contact Stine from graduate school.
- Viktorija: contact IDA and DM for money

Next board meeting: 23th October 14:30-16:00

