



AGENDA FOR AUPA'S BOARD MEETING

TIME:

LOCATION:

GUESTS:

ABSENT WITH APOLOGY: None

1. Welcome

2. Formalities

- Election of Chairman: Kristoffer Ibsen
- Approval of minutes from the last meeting (available via Dropbox)
 - i. Minutes have been approved
- Kristoffer had a meeting with Talent Development about how to get more people elected for PhD committees
 - i. Election rules are very rigid
 - ii. They want us to advertise elections when it is time (October)

3. Initiatives to mitigate issues in the PhD process in regards to Covid-19

- This case shows that the system is not able to handle certain responsibilities – maybe there is not enough support. There are no actual steps/training courses for supervisors on how to be a good supervisor under Covid-19.
- The deans can dedicate two members from each research support office from each faculty only to help PhD students.
- Figure out the root of the problem – no more workshops on how to handle mental health. Ask for an elaboration of the survey.
 - i. Working groups on the different topics. Hear Niels' presentation and then break out into groups.
 - ii. This meeting will be in end of June. This will be the focus of the whole meeting.
- PhD students have always been stressed – this is not just because of Covid-19. There should be tools and information on how to deal with this made available by the PhD schools. Maybe DM can help with this as well.
- Advertise the business relations unit – they can help connect PhDs at the different faculties
 - i. This way supervisors get more involved, because they feel more obliged to participate
- Dates of the welcome event for each faculty.
 - i. NS and TS is the 22nd of June
 - ii. Health is the 24th of August and 9th of November
 - iii. Art is the 31st of August
 - iv. BSS is the 7th of September

4. "Quality in the PhD Process" survey
 - DM contacted Ana Lucia and they would like to make a presentation for us and have a discussion regarding the results of survey, because the survey cannot be published yet.
 - DM has to publish first in the media and analyze the data, so it is not available publicly yet.
 - Two DM surveys, and they are planning on interpreting the results and not publishing the raw data yet.
 - A large percentage of PhD students (on a national platform) are thinking of dropping out.
 - i. They want to know the root cause of all these problems. They didn't ask why people were considering dropping out.
 - They are talking about what issues they should focus on – wellbeing/freedom of speech/other. This will be decided later.
 - Ana Lucia is hosting a small conference on open science
 - i. We will share it on social media. Ana Lucia will send an email with link.

5. Website/onboarding practice documents
 - Website
 - i. Lacks information from the onboarding process
 - ii. More suggestions – please use link that Kristoffer sent out
 - A. Survival guides at the different faculties – a lot of information with similar topics to the FAQ.
 - a. Has to be made locally – we could advertise this.
 - b. Nanna will upload Political Science's survival guide to dropbox
 - Onboarding
 - i. In the talking points: The onboarding is insufficient. It should be more of a process rather than just an orientation day.
 - ii. Special attention towards international students
 - iii. Suggestions
 - A. Several (short) boot camps with different focuses
 - B. Have follow-up events on expectations for the PhD process
 - C. Have the seminars be recorded and uploaded as informational videos
 - D. Make templates for how to apply for different things
 - E. Visualisation of the PhD process
 - a. Timeline of the 3-year PhD process. Let students know when they should apply for different things. Ask each faculty to do this.
 - b. Quality of the PhD planner is insufficient – the formatting. This wastes a lot of time.
 - i. Push AU to work on this
 - F. Serena has a list of funding possibilities for PhDs

6. Conference

- Same structure as wellbeing conference
- Topic: How to get the best out of the PhD journey
 - i. How to network
 - A. Karina Hector and Charlotte Juncker from IDA
 - B. Networking within academia or industry?
 - C. Make this panel discussion
 - a. Academia and from the industry, and they can both say the ups and downs related to each direction, and people can ask them both questions
 - ii. How to maintain a healthy work-life balance
 - iii. How to: Project management/procrastination
 - iv. Opportunities outside academia
- When: First week of December
- Working groups for different parts of the program. Agree on the topics first, and then figure out who would be appropriate speakers.
- Check list on dropbox for planning the conference
- Conference
 - i. 4 speakers - two keynote speakers and two workshops
 - ii. Book the Søauditorierne
 - iii. Maybe same sessions twice or three times – two talks at once, and then switch and repeat for the next session.
 - iv. Topic
 - v. From the feedback survey: People enjoyed the panel discussion
- Structure of conference:
 - i. Keynote 1: Work-life balance
 - A. Katia will ask about possible speakers at PAND and DM
 - ii. W1 (Project management/procrastination); W2 (Networking)
 - iii. W2 (Networking); W1 (Project management/procrastination)
 - iv. Panel discussion: How to gain the most from PhD studies (3 speakers)
 - A. Academia
 - B. Industry
 - v. Closing
- Have different speakers in the panel than in the keynote/workshops
- Have the panel discussion address the different topics
- Ask the different faculties/PAND/DM about good speakers for the keynote
- Have everything ready mid-October
- Work groups:
 - i. Presentations

- A. Katia, Serena, Nanna, Valentin
 - ii. Logistics
 - A. Ana Lucia, Kristoffer, Mario, Peter
 - iii. Have brief brainstorm in the working groups before the next meeting.
- 7. Deciding on the date for the next board meeting
 - Last week of June – ask Niels to join so we have him as a guest
 - i. This meeting will be in person
- 8. Any other business?