AGENDA FOR AUPA'S BOARD

MEETING TIME: 15.00-16.00

LOCATION: Zoom

GUESTS:

ABSENT WITH APOLOGY:

1. **Approval (or recap) of minutes from the last meeting (very short meeting)**
   a. Approved

2. **News**
   a. **Welcome back to Mathilde and welcome to Hadi and Hatice.**
      i. Unfortunately Mathilde could not join due to Covid.
   b. **Health event**
      i. We postponed it until we now more about the restrictions.
   c. **PAND?**
      i. No news
   d. **Other**
      i. We need a judge for the 4 minute thesis challenge in March

3. **Short follow-up on the conference: We are allowed to spend the remaining money this year (approx. 25,000) – AUPA conference 2.0?**
   a. Maybe a conference closer to summertime
   b. Look at the comments from the participants from the last conference
   c. It could an idea to have two workshops – around 3 hours, 1,5 for each workshop, and then have some food afterwards

4. **General assembly (February 23 at 15.15)**
   a. **Online/on-site? Room?**
      i. Plan for an on-site event and be aware that we might need to do it online
      ii. Hybrid-event? There are possibilities for sharing screen ect. In the rooms at AU conference center.
   b. **How to advertise the event**
      i. Focus the advertisement for the PhD students:
         1. Social media
         2. AUPA website
         3. Newsletter – department newsletters/PhD schools newsletter, PhD and Postdoc activity group newsletter
         4. Join the introduction day with AUPA → print some handouts/flyers to target the new PhD students. Ana Lucia volunteered to join on the intro day (7/2/2022).
         5. Start advertising early
   c. **Do we have any money to spend?**

    d. Format
- **i.** Workshop before the general assembly
  - **1.** PLAN B: If we don't get an external facilitator or workshop for the GA, we should still advertise the GA as a kind of networking event, and then AUPA should try to facilitate networking between the Ph.D.'s
- **ii.** Until next time: Think about ideas for workshops
- **iii.** We have contacts back from the conference → we can use these contacts to organize a new workshop for the general assembly. E.g. a workshop about intercultural awareness and how collaboration between people from different cultures work into projects.
- **iv.** People should be able to join both the workshops and general assembly
- **v.** Sandwiches, beers/sodas after
- **vi.** Make a sign-up link → maybe make it possible to choose either online or on-site tickets.

    e. Other:
- **i.** We need to update the AUPA statues (change it from 4 to 5 graduate schools)

5. Meeting in well-being committee (with the heads of graduates schools) in February
- **a.** Kristoffer is meeting with the heads of graduate schools tomorrow
- **b. Are you working from home? Dealing with COVID-19.**
  - **i.** People are encourage to work from home, but some are still going to the office.
  - **ii.** Health: Show coronapas or wear a mask, but people are in general at the office
  - **iii.** BSS: Can go to the office, but can't meet in groups.
  - **iv.** Communication is a bit unclear → should be improved
- **c. What should be our top priorities for the next months? (see attached document that was also sent around in December)**

6. Deciding on the date for the next board meeting
- **a.** End of next week → Thursday or Friday
- **b.** Still online meeting

7. Any other business
- **a.** Hadi needs access to DropBox