



AGENDA FOR AUPA'S BOARD MEETING

TIME: 16:00-18:00

LOCATION: Building 5220, Room 214

GUESTS:

ABSENT WITH APOLOGY:

1. Welcome
2. Formalities
 - Election of chairman: Juliane Möllmann
 - Approval of minutes from the last meeting (available via Dropbox)
 - i. The minutes have been approved.
3. News/updates
 - PAND
 - i. Applying for funding: Who, for what, when?
 - ii. PAND held a meeting yesterday (on the 1st of November). No one from AUPA attended.
 - iii. Kristoffer writes to Shokouh regarding funding from PAND.
 - HAMU
 - i. HAMU has a meeting tomorrow (on the 3rd of November)
 - A. Primarily, they will discuss the climate strategy at AU and something about the Working Environment Authority.
 - ii. Nadine will ask about the status of the APV results and ask to put PhD well-being on the agenda of the next HAMU meeting.
 - iii. Psychological coaching service regarding stress/well-being for PhD Students: Nadine takes this item to the well-being committee
 - Meeting next week with PhD and Postdoc Activity Group
 - i. Trine called for a meeting on the 9th of November but hasn't heard anything from the spokesperson from the Activity Group yet.
 - Email to heads of programs
 - i. Juliane has sent the e-mails. She got a lot of answers, and the number of sign-ups for the events was raised after the mail was sent.
 - Treasurer?
 - i. Francesco will be the new treasurer. Kristoffer will write to him.
 - Newsletter AU Career
 - i. AUPA was asked to have a column in AU Career's newsletter, but unfortunately, we missed the deadline (which was the 24th of October). Juliane will follow up.
4. The Conference in February

- Duration: From 11.00 to 17.00 on the 10th of February 2023.
- Venue: The Lakeside Lecture Theatre
 - i. Trine will book “William Scharff Auditoriet” (building 1253, room 317)
 - ii. There is room for 56 people.
- Programme of the conference:
 - i. **11.15-12.15:** Welcome and introduction to AUPA (5 minutes) + keynote speech from Daniel and Daniel (55 minutes)
 - ii. **12.15-13.00:** Lunch
 - iii. **13.00-15.30:** Workshop with Frank (breaks included)
 - iv. **15.30-17.00:** Drinks/tapas/networking
- We decided to keep the conference simple because there wasn't enough time last year. Furthermore, it was a long day.
- Our roles and responsibilities
 - i. Mario will make a budget regarding how much money we are going to spend on Frank (hotel, flights, and payment for the workshop).
 - A. We need to pay Frank this year, so it doesn't conflict with the budget
 - ii. Fie books Daniel and Daniel from 11.00-13.00 and tell them about the structure that we decided on (and invite them to attend the workshop afterward if they have an interest in participating).
 - iii. Kristoffer will find out how much money we need to apply for to the conference (Lunch and tapas for 50 approx. people).
 - iv. Trine: remember to make two options in Conference Manager (regarding lunch *and* tapas)
 - v. We will discuss our roles and responsibilities further at the next board meeting.
- We should invite Daniel and Daniel to make a separate workshop on different ways to present your research after the conference

5. PhD coaching and workshops

- Character Strengths
 - i. In total 14 people participated
 - ii. Trine made an evaluation form, and 4 people answered it.
 - iii. When more people answer, Trine gathers the answers and sends them to the board and to Bodil
 - iv. Trine finds out how to pay Bodil
- Presentation Skills
 - i. Linda got Covid, so the workshop will be postponed
 - ii. We hope to do the workshop in November or December
 - iii. Linda will contact Juliane
- Imposter Syndrome
 - i. So far 22 people signed-up
 - ii. Juliane will do the introduction

6. Events for the rest of the year
 - Social events
 - i. Maria came up with a name for the new subcommittee: “AUPA Social Club”
 - ii. We decided to stick to the calendar of the Student House throughout this year.
 - iii. The Student House is communicating its events on Facebook. AUPA should not communicate social events on LinkedIn.
 - iv. Juliane makes Maria an admin of the AUPA Facebook Page.

7. Deciding on the date for the next board meeting
 - Meeting in Well-being Committee on the 24th of November.
 - Trine sends out a doodle

8. Any other business?
 - General Assembly
 - i. The next general assembly should be at the end of February 2023. We should set a date for it at the next board meeting.
 - Join events on Zoom?
 - i. Can PhDs located at different campuses participate in AUPA events on Zoom?
 - A. It will take a lot of work to do so because someone needs to be responsible for the Zoom meeting.
 - B. We decided that this can be an option for the next semester, but not this one as many events have already been held.