

AGENDA FOR AUPA'S BOARD MEETING

DATE AND TIME: 12th October 2022, 16:00-18:00

LOCATION: Building 5220, Room 214

GUESTS:

ABSENT WITH APOLOGY:

1. Welcome
2. Formalities
 - Election of chairman: Kristoffer Ibsen.
 - Approval of minutes from the last meeting (available via Dropbox)
 - i. The minutes have been approved.
3. News
 - PAND
 - i. PAND held a meeting on the 11th of October.
 - ii. The main discussion at the meeting was that PAND has a lot of money, which they need to spend (or else the budget will be cut).
 - iii. AUPA can apply for funding at PAND for future events.
 - iv. There isn't any deadline for the funding application, but the sooner the better. The application should contain a description of the event and an estimate of how much money we will need.
 - HAMU
 - i. The next meeting is at the beginning of November
4. The Conference in February
 - Brainstorm on topics/speakers
 - i. "Presenting your research": Focus on different and alternative kinds of dissemination and presenting research. Workshops on how to make dissemination that can reach a broader audience.
 - A. Fie will ask her co-supervisor to present at the conference. He has experience with different ways of presenting research.
 - B. Mario will ask Frank to do a presentation/workshop, (Frank did a presentation on pitching).
 - ii. We will make a final decision at the next board meeting (then Frank and Daniel hopefully have responded).
 - The deadline for finding the speakers should ideally be before the new year.
 - Before the next meeting: We should think about different speakers that could be interesting to have for the conference.
 - Duration of the conference: Last year it was from 11:00-16:00. It should be something similar for this conference.

- A suggestion is to have a presentation for everyone and then two workshops.
 - i. Last year people liked the workshops, but they were a bit rushed.
 - ii. Workshops are great in terms of making the conference more engaging and welcoming.
- At some point we need to make a budget and apply for money at PAND. The money should cover speakers, catering, cleaning, photography, etc.
 - i. It is easier to decide on this when we know who the speakers are.
- Venue for the conference: Lakeside Lecture Theatres
 - i. Trine will try to book it.

5. PhD coaching and workshops

- Character Strengths:
 - i. The workshops are currently running; the first workshop was canceled due to only one sign-up.
 - ii. Other workshops are running, there is one workshop today.
 - iii. How do we increase the number of sign-ups for the next two character strengths workshops?
 - A. Martin will ask if it is possible to promote the workshops on some screens in his department.
 - B. We should spend some money on a paid advertisement on Facebook. Trine will make a post stating that we still have seats left for the workshops.
- Presentation Skills:
 - i. The planning is done. Juliane will do the introduction.
 - ii. The board members hang the promotion posters at their faculties and send an e-mail regarding information about the workshop.
 - iii. Trine ensures to order the catering in week 43 according to the signed-up participants
- Imposter Syndrome
 - i. Waiting for the description of the event by Kristoffer

6. Events for the rest of the year

- Social events
 - i. Since Maria and Francesco weren't present at the meeting, this item will be added to the next agenda.

7. Extra services for employed PhD students with disabilities

- Specific case is dyslexia, and the question is which services may be available
 - i. Martin will write the guy that asked him the question to the Introduction Day and tell him to reach out to the HR

department.

8. AUPA including scientific/researcher assistants in events?
 - Scientific/researcher assistants can join if there are any seats left. PhDs are number one priority.
9. Junior Researcher Association, JRA, would like more cooperation with AUPA
 - A guy from the Introduction Day suggested that AUPA and JRA should collaborate more.
 - For the future, we should keep Postdocs and Junior Researchers in mind. But not for the conference.
 - i. Because it is easier to be hybrid from the beginning in planning hybrid events.
10. PhD and Postdoc Activity Group
 - Follow up on the merging
 - i. There is no rush with the merging. We should try to make a solution that is sustainable for the future.
 - ii. In the coming months we should think of ways that we can include the PhD and Postdoc Activity Group.
 - iii. Damian will call for a meeting with Kristoffer, Trine, and Anandita (a member of the activity group).
 - iv. After the meeting with Damian, we should invite some of the members from the Activity Group to discuss how to run the association in the future.
11. Deciding on the date for the next board meeting
 - Trines sends out a Doodle.
12. Any other business?
 - Regarding the mail to the PhD Heads: Please send comments or feedback to Juliane before Friday this week.
 - i. Juliane will send out the e-mail to the PhD Programs next week.
 - Mails to the board: How do we coordinate who answers the e-mails?
 - i. We agreed that we include the board mailing list in BCC when answering an e-mail in order to avoid several people answering the same e-mail.