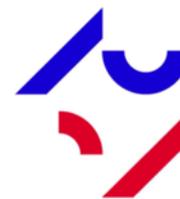


MINUTES - AUPA BOARD MEETING
TIME: January 30 1-3 pm
LOCATION: Meeting Room 1, Dale's Building



Participants: William, Byron, Litten, Jesper, Rune, Nadia, Helene
Guests: Heidi Agerbo (ARTS), Mette Ozol (ST), Søren Kærsgaard Slipsager (BSS),
Anne Pintz (BSS), Andreas Kjær (BSS)

1. **Welcome**
2. **Formalities**
 - a. **Election of Chairman: Helene**
 - b. **Approval of minutes from last meeting: No comments**
3. **Updates and follow-ups**
 - a. **from local associations based on emails**
 - Health: The PhD day was held this Friday. It was a big event with a lot of participants. It should become obligatory to conduct the annual "MUS" conversation with your supervisor. There have been a recent supervisor survey (app. 25% completed the survey) where the supervisors have answered questions about how they think they perform. It was in general a very positive feedback on their own role as supervisors. The purpose of the survey is to be used as a tool to see what motivates great supervisors. The health association is at the beginning of conducting a survey from the PhD students view.
 - PHABUSS: The New board is working and the president remains the same. There are two potential candidates to replace Nicolas and Billy. There is a new system for the Approval of External PhD Courses. There has been proposed an increase which allow number of out-of-house ECTS from 10 to 15, in turn a new procedure for approving external PhD courses shall be established. *Sandwich-Procedure*: before the external course is taking, the PhD needs approval by her/his supervisors and the respective PhD coordinator; after the course, the Head of Graduate School approves the course and the number of ECTS on the basis of a form sheet. There are different procedures of approval and procedures of financing PhD external activities. There are also different practices of how many ECTS are actually taken externally. Pros and Cons; it is good that there is a formal process, but it is creating extra work for the student. These are becoming Open Access via the library – the rules need to be clarified on this, especially in terms of copyright laws.
 - ARTS: there is a problem with the participation and engagement from international students, one of the reasons could be that all the courses are in Danish. There need to be implemented best practices. Need candidate to fill out the role for ARTS.
 - PHAUST: PHAUST is discussing with the PhD school to re-introduce their stress-handling workshop. Sanne Schou, who has previously held the workshops, left for a different position, but will be hired for these workshops specifically. The course would now take place sometime in May – would look like the Joint Action. There are 2 courses per year

(approximately 15-20 people show up). There is good feedback from the courses, and if it is held on a campus it should be held once a year. The psychologist would be happy to implement this course to other faculties (contact Jesper if interested). Furthermore there has been inconsistency about funds and how much the institute pays you when you are abroad.

4. National PhD network meeting

- There was a meeting last week where Helene and Jesper attended. It was a good first meeting, where almost all universities had 2-3 representatives at the meeting. The plan is to make a board/network where there is one representative for each university, which will make it easier to arrange meetings. One role of the national PhD network would be to answer the questions from the media. There would be an online meeting every third month. Locally you decide who attends to these meetings. Helene and Jesper are currently sharing the seat from Aarhus, but a replacement should be found in the new board.

5. PhD analysis

a. Meeting with PhD school leaders, February 22, 9-9.30 am

- The ministry of higher education and science in Denmark are looking into how much PhD students publish, and if it is well enough, if PhD students contributes to the next position and so on. The deadline for the numbers is the same (should have been announced last October). The National Network is very interested in these numbers. There should be made a draft plan for what we do, how to do things and who would go in depth with this. Billy and Søren will go to the meeting with the PhD school leaders.
- Make an open discussion about what we think and discuss what PhD school leaders think. The numbers should be available on the website. The discussion day should contain of Pernille where she presents her data, which was similar to the numbers found in the survey. Journalists should be there as well to here PhD students view. Content: Helene, Andreas, Rune and Jesper.
- Everybody involved in handling the PhD analysis will be in email contact after the results come out to discuss the first impression.

6. Website update

- Nina and Rune have made some major contributions to the website, which were approved.
- Need to highlight 'best practices' and further fill out AU career in life after PhD. The website would be accessible in a few days. Changes can be e-mailed to Nina.
- The secretary list has changed since the 1st of January, which should be looked closer into.

7. “Ombudsmand” case, BSS

- Save this point for next time.

8. Joint Action

- JA held meeting last week and there will be an event on 23th of February and there will be an event 18th of May.
- Need to be focus on the advertisement of the events. Normally 17-25 people show up but would like to have between 25-30 to show up. The evaluation is always great after an event and different people show up to the different events.
- Mean focus is to find a good channel to advertise. Before it was the secretary who sends you an e-mail with the events but no one is really look or reading it.
- Focus on local advertising because if it comes from the top more people would join the events. There has been made an advertisement schedule (one month, one week, one day). On Thursday there will be send out and e-mail so people can advertise with it.

9. General assembly

- Next meeting point 5 would be followed up and the next assembly would be close to 1st of April.

10. Other businesses

- Practical note: funding has change before we had ULM. The Joint Action events are close to 3000 – 3500 kr. And it is possible to spend more money on events or other things.